



# Manitowoc County Temporary Food Stand Application

Manitowoc County Health Department  
 823 Washington Street, Manitowoc WI 54220  
 (920) 683-4155

Completed applications should be received (with all applicable fees) by the Manitowoc County Health Department at least 1 week before the event. Before completing this application, read "Requirements for Temporary Food Stands." Use additional sheets if needed. Please print neatly.

<b>Name of Organization/Legal Licensee</b>	<b>Mailing Address</b>	<b>Phone</b>
<b>Contact Person</b>	<b>Mailing Address</b>	<b>Phone</b>

<b>Date</b>	<b>Location of Food Service Event</b>	<b>Time</b>

**Non-Profit Organizations Only**

With a non-profit temporary food stand permit; a qualifying non-profit organization is permitted to operate a food stand up to **three (3) days within the licensing year** (July 1 – June 30). Qualifying non-profit organizations under Wisconsin Administrative Code HFS 196 include churches, service clubs, and religious, youth, patriotic and civic organizations. A Temporary Restaurant License must be obtained when an organization operates for more than 3 days during a licensing year.

**Please list all trained food handler(s) who will be onsite:**

  
  
  
  
  
  
  
  
  
  

**Distribution of Profits (This section must only be completed if your group is not a church, service club, religious, youth, patriotic or civic organization)**

Funds are being raised to benefit whom?	If your group or organization is retaining the profits please explain how the monies will be spent.	Will all profits (100%) be donated to this cause?

<b>FOR OFFICE USE ONLY</b>								
<b>License Approved by/Date</b>	<b>Amt pd.</b>	<b>Cash</b>	<b>Check #</b>	<b>Lic. Given</b>	<b>Lic. Mailed</b>	<b>QB#</b>	<b>Temp Lic. #</b>	<b>Non Profit?</b>
								Y    N

**List all foods and beverages that will be served**

Will all foods/beverages be prepared at the temporary food booth? ( ) Yes ( ) No

If No, then please indicate what other locations will be used to prepare foods.

**No home prepared foods except limited bake sale items are allowed. No home butchered meats or home canned foods are allowed. All foods must come from a commercial approved source or a licensed facility.**

What method/equipment will be used to hot hold potentially hazardous foods? (above 135°F)?

What method/equipment will be used to cold hold potentially hazardous foods (below 41°F)?

How will hot and cold hold temperatures be monitored?

How will food workers wash their hands?

How will food workers handle ready-to-eat or cooked foods?

How will food be protected from contamination?

How will surfaces be cleaned and sanitized?

Describe method of dishwashing if serving food for 2 or more consecutive days.

I understand and will comply with the food safety requirements. **A permit/license will be sent and must be posted in public view when the food stand is in operation. Failure to comply with Wisconsin Food Code will result in the permit/license being revoked.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Temporary Food Stand Fee Schedule July 1, 2008 – June 30, 2009			
For Profit		Non-Profit Food Stand Permit/License Fees	
1-3 days	\$ 85.00	1-3 days With Trained Food Handler Onsite	\$10.00
4-19 days	\$165.00	1-3 days Without Trained Food Handler Onsite	\$60.00
Manitowoc County Fair Only	\$115.00	4-6 days	\$ 85.00
Previously licensed another jurisdiction	\$ 45.00	7-19 days	\$ 165.00

**Make Checks Payable To:  
Manitowoc County Health  
Department**